

**Business of the Village Board
Village of Saranac Lake**

SUBJECT: Village Audit

Date: 9-22-2025

DEPT OF ORIGIN: Trustee White

Bill # 136 -2025

DATE SUBMITTED: 9-18-2025

EXHIBITS: _____

APPROVED AS TO FORM:

Village Attorney

Village Administration

EXPENDITURE
REQUIRED:

AMOUNT
BUDGETED:

APPROPRIATION
REQUIRED:

SUMMARY STATEMENT:

Resolution directing the issuance of a request for proposals for the Village Audit

MOVED BY: Ryan SECONDED BY: White

VOTE ON ROLL CALL: **TO TABLE**

MAYOR WILLIAMS

yes

TRUSTEE RYAN

yes

TRUSTEE WHITE

yes

TRUSTEE SCOLLIN

absent

TRUSTEE BRUNETTE

yes

Resolution No. [] of 2025

Village of Saranac Lake Board of Trustees

Resolution Directing the Issuance of a Request for Proposals for the Village Audit

WHEREAS, pursuant to New York State law, the Board of Trustees of the Village of Saranac Lake is responsible for providing for an annual audit of the Village's financial records and accounts; and

WHEREAS, an independent, professional audit ensures accountability, transparency, and accuracy in the Village's financial management, while reinforcing public confidence in the stewardship of taxpayer resources; and

WHEREAS, the Board of Trustees finds it in the best interest of the Village to solicit proposals from qualified certified public accountants or firms to conduct such audit services;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby directs the Village Manager to prepare and issue a Request for Proposals (RFP) for professional auditing services for the Village of Saranac Lake, in accordance with applicable procurement policies and state law; and

BE IT FURTHER RESOLVED, that responses to such RFP shall be presented to the Village Board of Trustees for review and selection of an auditor to perform the Village's required annual audit.